

## **Critical Repair Program Required Documents List**

The complete application, including copies of the documents listed below, must be received within 30 days. Incomplete applications will not be considered. Do not mail or submit original documents, except the application form. Original documents will be copied and returned to you while you wait. Mailed original documents will not be returned.

The following information is required for all persons residing in your household, with income of any kind. Identification must be provided for all adults in your household, regardless of income.

1. The "Critical Repair Application" completed and signed. If an item does not apply mark "N/A"
2. Three most recent Pay Check stubs for any person over the age of 18 in your household.
3. Benefits statements for Social Security Administration (SSA), VA, and/or any other Pension, Retirement, or Disability benefits for all household members.
4. Most recent bank statement (checking and/or Savings), retirement, investment accounts, or any assets. If applicable, you can sign a statement of "No Banking, or Investment Accounts".
5. Child Support: Your entire current Child Support Court Order, AND either 1) an official statement of payments received for the past 6 months, or 2) actual child support payment stubs for the past 6 months. You may obtain this at the county clerk's office where it was filed. Proof of no child support must also be provided for each child. Proof can be obtained at the Attorney General's office. both must apply.
6. Copies of current Driver's License, Texas I.D. or Military I.D. for all adult household members
7. Social Security Card for applicant and co-applicant. (front and back)
8. Deed or Proof of Ownership
9. Homeowner Insurance (declaration page)
10. Current property tax receipt.